

Workplace Violence

«_CompanyName» is committed to maintaining a safe environment for all staff and customers and will not tolerate any form of workplace violence committed by or against its employees. Any observed or reported form of workplace violence will be taken seriously and thoroughly investigated. Any confirmed offenders will be dealt with through the current Company disciplinary process, and local law enforcement procedures, as appropriate.

Workplace violence includes, but is not limited to, the following: harassment; stalking; physical violence; the use of weapons of any kind; the direct or implied threat of physical violence toward any member of the staff or customers of «_CompanyName».

This list of behaviors, while not inclusive, provides examples of conduct that is prohibited by this policy:

- ❑ Causing physical injury to another person;
- ❑ Making threatening remarks;
- ❑ Aggressive or hostile behavior that creates a reasonable fear of injury to another person or subjects another individual to emotional distress;
- ❑ Intentionally damaging employer property or property of another employee;
- ❑ Committing acts motivated by, or related to sexual harassment or domestic violence.
- ❑ Any potentially dangerous situation must be reported immediately to a supervisor/manager, company safety office, or the Director of Human Resources. Reports or incidents warranting confidentiality will be handled appropriately and confidentiality will be maintained to the extent possible.

This PDF was created with

OfficeReady
PDF Edition 3.0

Visit www.TemplateZone.com to
find out how you can start creating PDFs

Image for demo purposes only. PDFs created
with OfficeReady will NOT have this image