

Internet Miscellaneous

Signed, Written Acknowledgement of Internet Policy:

It is advisable that your users sign a statement that they understand the terms of the Company Internet Policy. A sample acknowledgement letter is presented below.

I acknowledge the Company Internet Usage Policy. I have read the policy in full and fully agree to abide by all its terms. I understand that the company may monitor my personal use of the Internet and that my communications are not considered private. All communications may be recorded and stored for archival retrieval. I understand that if I violate the terms of this policy that my employment could be subject to termination or even civil prosecution.

Employee's Signature

Date

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