

Workplace Emergency Plan

A workplace emergency is an unforeseen situation that threatens employees, customers, or the public; disrupts or shuts down your operations; or causes physical or environmental damage. Emergencies include but are not limited to the following:

- Floods
- Hurricanes
- Fires
- Gas releases
- Chemical spills
- Explosions
- Workplace violence
- Acts of terror

This emergency action plan covers actions that need to be taken to protect employees and the business of this organization in the case of an emergency. Although this plan has been developed, it should be reviewed by top management and selected employees at least once a year to assure that it is still relevant. That annual review should include an examination of a wide variety of potential emergencies that could occur in the workplace.